

**City of Phillips**  
Phillips Planning Commission  
Municipal Building  
Monday August 7, 2023, at 5:30 pm

Committee members: Charles Peterson - Chair, Laura Tomaszewski, Joe Perkins, Ted Kempkes, David Scholz, Patricia Stephan, and Scott Holoubek.

Clerk/Treasurer: Shelby Kosmer

This meeting is held in compliance with Wisconsin's Open Meeting Law, S.S. Chapter 19.81 –19.98, Subchapter V. As such it is open to the public.

This meeting may constitute a quorum of the Common Council, or other city committees.

Call to order (presiding officer) Time:\_\_\_\_\_

- a. Greeting
- b. Certification of compliance with Open Meeting Law.

Roll call: Charles Peterson \_\_\_\_, Joe Perkins\_\_\_\_, David Scholz\_\_\_\_, Laura Tomaszewski\_\_\_\_, Patricia Stephan\_\_\_\_, Ted Kempkes \_\_\_\_ and Scott Holoubek \_\_\_\_.

**Discussion-Action Items:**

1. Motion to approve the minutes from July 3<sup>rd</sup>, 2023, Planning Commission Meetings.
2. Discussion/Action regarding potential approval of CSM for Blake Pluemer & Kay Evers-Pluemer. Legal description 7-37-1E PRT OF GOVT LOT 3 PCL DESC IN 401811. 880 Elk Lake Dr.
3. Potential recommendation to the Common Council regarding Blake Pluemer & Kay Evers-Pluemer. Certified Survey Map.
4. Discussion/ Action: Comprehensive plan update.

5. Adjournment

Meeting Minutes  
Phillips Planning Commission  
August 7<sup>th</sup>, 2023

Charles Peterson opened the meeting of the Phillips Planning Commission @ 5:16pm  
Members Present: Chuck Peterson, Joe Perkins, Dave Scholz, Laura Tomaszewski, Patty Stephan, Ted Kempkes and Scott Holoubek.  
Others Present: Blake Pluemer

**Discussion-Action Items:**

1. Perkins/ Scholz moved to approve the minutes from July 3<sup>rd</sup>, 2023, Planning Commission Meeting as corrected.
2. Discussion/Action regarding potential approval of CSM for Blake Pluemer & Kay Evers-Pluemer. Legal description 7-37-1E PRT OF GOVT LOT 3 PCL DESC IN 401811. 880 Elk Lake Dr. They will be splitting the lot and dividing it into a couple parcels. Pluemer was not in attendance until after the approval of the map. No one saw any issues with the division of the land and it met the zoning requirements.
3. Kempkes/ Scholz moved to approve the Certified Survey Map for Blake Pluemer & Kay Evers-Pluemer. Roll Call – Perkins – aye, Scholz – aye, Tomaszewski – aye, Stephan – aye, Kempkes – aye, Holoubek – aye. Motion Carried
4. Discussion/ Action: Comprehensive plan update. Looking at the end of September to get us the maps and then the Committee will make some priorities and then we will get it all completed by December 31<sup>st</sup>.
5. Tomaszewski moved for adjournment. 5:40pm



Shelby Kosmer  
City Clerk-Treasurer